

City of El Segundo
Arts and Culture Advisory Committee (ACC)
Grant Funding Application Procedures & Requirements

The Arts and Culture Advisory Committee (ACC) has established a grant opportunity for organizations to offer art and/or cultural events to benefit the El Segundo community. Grants may be awarded in the amount of up to \$6,000. No applicant may seek funding for more than one event per 12 month period.

GRANT APPLICATION REQUIREMENTS

1. The applicant must prove that the event or activity benefits the El Segundo community by providing educational content or furthering cultural and/or historical understanding.
2. The applicant is a local non-profit(501(c)(3)or local community organization.
 - A. A 501(c)(3) organization is a non-profit corporation formed to carry out a charitable, religious, literary, educational or scientific purpose that is recognized by the Internal Revenue Service as tax exempt.
 - B. A community organization is defined for this purpose as: means a public or private nonprofit organization of demonstrated effectiveness that is representative of a community or significant segments of a community and provides educational, physical, or mental health, recreational, arts, and other youth development or related services to individuals in the community.
3. The organization must submit an application and all required materials to the Cultural Arts Coordinator four months prior to the first day of the month in which the event occurs, to allow time for review and for funds to be distributed. Events that apply under this timeframe may not eligible for funding.
4. The ACC funding must be acknowledged in all event marketing materials and at the site of the event, using one of the following:
“Funded in Part by the City of El Segundo Cultural Development Program” or
“Funded by the City of El Segundo Cultural Development Program.”
5. After the event occurs, the Grantee will be required to present a final accounting to the Cultural Arts Coordinator with a detailed summary report including
 - A. A complete list of revenues and expenses, including additional sponsorships or donations received and net profit of event
 - B. Approximate attendance at the event
 - C. A written statement about how the event benefited the El Segundo community
 - D. If the event is planned to be a re-occurring Annual event

Although not required, the applicant may request to make a presentation regarding the grant application to the Arts and Culture Advisory Committee (ACC) at a regularly scheduled public meeting. This presentation needs to be scheduled at least three months prior to the first day of the month in which the event occurs and needs to be requested in