



City of El Segundo

PUBLIC WORKS DEPARTMENT

CUSTODIAL SERVICES RFP

MARCH 11, 2020 PRE-PROPOSAL MEETING Q&A

RFP #: 20-01
RFP Title: Custodial Services
Last Date to Submit Questions: March 18, 2020 by 3:00pm PST
Responses to Questions Provided: March 24, 2020
Due Date: **April 3, 2020 at 3:00 PM PST**
Contact Person: Jasmine Allen, Senior Management Analyst
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1. How much is the City paying for the current service provider?

A: You can make a Public Records Request at the following link:

<https://www.elsegundo.org/government/departments/city-clerk/public-records>

2. Who is currently providing services?

A: J&L Building Maintenance Services, LLC

3. What will change from current services?

A: The 2020 RFP requests establishing uniform cleaning products.

Defined list of each P&G item to be used

All products are part of a Closed Loop, this defines that the product must be used with a dispensing system.

- PGC30250 - Comet Closed Loop Disinfecting Cleaner w/Bleach - Application: All-Purpose Cleaner, Applicable Material: Ceramic, Fiberglass, Plastic, Porcelain, Stainless Steel, Tile, Chemical Compound: Bleach, Dirt Types: Grease, Grime, Soap Scum, Stain. 5:1 Dilution
- PGC20542 - Comet Closed Loop Disinfectant Sanitizing Cleaner - Application: Restroom Cleaner for sinks, toilets and urinals. No rinsing required and deodorizes in one step. Non-Abrasive cleaner that cleans soap scum with little effort. 5:1 Dilution
- PGC31569 - Spic N Span Closed Loop Floor Cleaner - Application: Floor Degreaser for all types of floors without floor finish. Dual-surfactant system emulsifies greasy soils and suspends them for easy removal. Delivers excellent cleaning in hard water and is non-corrosive. 42:1 Dilution
- PGC32535 - Spic N Span Closed Loop Disinfecting All Purpose Cleaner - Application: Multi Surface, Disinfectant, Deodorant all in one product. 15:1 Dilution makes it economical and can be used on all types of hard surfaces including glass.
- PGC39949 - Mr Clean Closed Loop Floor Cleaner - Application: Floor Cleaner that will not damage floor finishes. 128:1 Dilution.
- 309525154 - Febreze Closed Loop Sanitizing Fabric Refresher - Application: any soft surface such as upholstered furniture, window treatments, carpets, mattresses, duvets,

lamp shades. Always test first on hidden areas of fabric. Kills 99.9% of bacteria on soft surfaces. Prevents the growth of mold and mildew. Eliminates odors with Febreze technology. Provides Febreze freshness. 5:1 Dilution.

B. The City will not conduct in-house background checks.

C. Fire Station #1 will be added to the new contract.

4. How will the cost for minimum wage increase be calculated in the Pricing spreadsheet?

A: The contract language now reflects additional language:

“The agreement between the City and the selected contractor will allow minimum wage increase adjustment if the increase exceeds the CPI adjustment.”

New Pricing Worksheet is for “Year 1”.

5. Do we need to indicate how many employees are full time vs. part time?

A: Yes

6. Will the supplies be provided by the Custodial Services or the City?

A: Yes, the supplies should be provided by the Custodial Services.

7. How many employees are in each location?

A: There are ~350 employees in the City. Our Internal Custodian will clean the secure areas, which is 25% of PD (includes jail cells).

8. Are we required to use Green chemicals?

A: Yes, see Q3.

9. Do the swim stadiums need to be cleaned during winter time?

A: Yes

10. When do we need to clean the Lifeguard Restrooms? How will that be calculated in the Pricing Worksheet?

A: ~4 months out of the year: from Memorial Day weekend to the end of *September*. For Annual Rate, Multiply Weekly Rate by 18 weeks.

11. When will the new contract begin?

A: August 1, 2020

12. Will Acacia Park have restrooms?

A: No.