



**SPECIAL MEETING OF THE  
CITY OF EL SEGUNDO  
Diversity, Equity, and Inclusion (DEI) Committee  
AGENDA  
Virtual Meeting via Zoom Teleconferencing**

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MEETING DATE: Wednesday, May 5, 2021  
MEETING TIME: 4:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED  
PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20.  
TELECONFERENCE VIA ZOOM MEETING  
MEETING ID: 943 0368 0300  
PASSCODE: 370898

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***How Can Members of the Public Observe and Provide Public Comments?***

Join via Zoom from a PC, Mac, iPad, iPhone, or Android device, or by phone.

Join via Zoom: Please use this URL

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.

<https://zoom.us/j/94303680300?pwd=TnJ2OS9mbW01MVExTkpiWHFoZXdEQT09>

Join by phone: +1 669 900 9128 Enter Meeting ID: 943 0368 0300 Passcode: 370898

Your phone number is captured by the zoom software and is subject to the Public Records Act unless you first dial "67" before dialing the number as shown above to remain anonymous.

*The time limit for comments is five (5) minutes per person. Before speaking to the Committee, please state your name and residence or the organization you represent. Please respect the time limits.*

Members of the Public may also provide comments electronically by sending an email to the following address, with a limit of 150 words and accepted up until 30 minutes prior to the meeting: [mpalacios@elsegundo.org](mailto:mpalacios@elsegundo.org) **in the subject line please state the meeting date and item number.** Depending on the volume of communications, the emails will be read to the Committee during public communications.

**NOTE:** Emails and documents submitted will be considered public documents and are subject to disclosure under the Public Records Act. and possibly posted to the City's website.

**NOTE:** Public Meetings can be recorded and are subject to disclosure under the Public Records Act and possibly posted to the City's website.

***Additional Information:***

The Diversity, Equity, and Inclusion Committee, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Unless otherwise noted in the Agenda, the public can only comment on City-related business that is within the subject matter jurisdiction of the Diversity, Equity, and Inclusion Committee.

*PLEASE NOTE: Public Meetings are recorded.*

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Monse Palacios, 310-524-2882. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

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**A. CALL TO ORDER**

**B. ROLL CALL**

Shad McFadden - Chairperson  
Kenneth Chancey - Co-Chairperson  
Lauren Abercrombie - Member  
Kelsey Chittick - Member  
Natacha Lee - Member

Avery Smith - Member  
Christina Vasquez-Fajardo - Member  
Christibelle Villena - Member  
Steven Wood - Member

**C. PUBLIC COMMUNICATION**

Related to city business only and for which the DEI Committee is responsible. At this time, members of the public may speak to any item on the agenda only. Before speaking, you are requested, but not required, to state your name and address for the record. If you represent an organization or a third party, please so state. 5 minutes per person; 30 minutes total

**D. APPROVAL OF MEETING MINUTES**

**1. Special Meeting Wednesday, April 28, 2021**

*Recommendation:* Approval

**E. UNFINISHED BUSINESS**

**1. Review Draft City Council Staff Report and Presentation**

*Recommendation:* Approve

**F. ADJOURNMENT**



# City of El Segundo

## Diversity, Equity, and Inclusion

### Special Meeting Minutes

April 28, 2021 2:30 p.m.

350 Main Street

El Segundo, CA 90245

*This meeting was conducted virtually via Zoom conferencing*

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#### A. CALL TO ORDER

The meeting was called to order at 2:34 p.m. and roll call was conducted by Monse Palacios.

#### B. ROLL CALL

**Committee Members Present:** Lauren Abercrombie, Shad McFadden, Avery Smith, Christina Vazquez-Fajardo, Kelsey Chittick, Christibelle Villena, Steven Wood.

**Absent:** Natacha Lee, Kenneth Chancey.

#### **City Staff Present:**

Jimmy Pete, City of El Segundo DEI Consultant  
Barbara Voss, Deputy City Manager  
Lauren Daniels, Human Resources Manager  
Monse Palacios, Senior Administrative Analyst  
Cristina Reveles, Economic Development Coordinator  
Portland Bates, Management Analyst

#### C. PUBLIC COMMUNICATIONS

Committee heard from Corrie Zupo regarding the Community Garden.

Motion: to add the Community Garden discussion to the next regular schedule meeting was made by member Smith. Motion was second by member Chittick. Motion carried. 6-0

#### D. APPROVAL OF MEETING MINUTES

Motion: to approve the Wednesday, April 14, 2021 meeting minutes was made by Member Chittick and Seconded by Member Abercrombie. Motion carried 6-0

#### E. NEW BUSINESS

##### 1. Discussion of the Committee's Mission and Vision Statement

Committee reviewed and discussed Mission and Vision Statement. Discussion will continue at a future meeting.

Member Steven Wood joined the meeting.

##### 2. Review Draft City Council Staff Report

Committee reviewed and discussed the Power Point presentation to City Council, which summarizes the committees activity to date and recommendation to be made to City Council at the 5/18/2021 City Council meeting. Subcommittees will meet and finalize their section for the presentation and report.

Motion: to establish a special meeting on Wednesday, May 5<sup>th</sup> from 4:00pm-5:30pm to finalize the City Council staff report and presentation was made by member Villena. Motion was second by member Smith. Motion carried. 7-0

## **F. ADJOURNMENT**

Meeting was adjourned at 4:36pm