

# AGENDA



## Recreation & Parks Commission

Wednesday, February 16, 2022 6:00 p.m.

DUE TO THE COVID-19 EMERGENCY, THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE PURSUANT TO AB 361

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<https://us06web.zoom.us/j/96718877966?pwd=dWw3YnJqWFFUeDI5UkNIRU80aVRYdz09>

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**MEETING OF THE RECREATION AND PARKS COMMISSION**  
Wednesday, February 16, 2022 at 6:00 p.m.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE** – Chairperson Motta

**C. ROLL CALL**

**D. PRESENTATIONS**

1. RecSTAR Academy
2. El Segundo Police Department Community Engagement Presentation

**E. PUBLIC COMMUNICATIONS** - *(Related to Commission business only and that is within the subject matter under the jurisdiction of the Commission – 5 minutes per person; 30 minutes total. The Brown Act does not allow the Commission to take action on any item not on the agenda.)*

**F. CONSENT CALENDAR**

1. **APPROVAL OF THE MINUTES of the Recreation and Parks Commission Special Meeting of November 17, 2021.** (Commission Action Required)

**Recommendation:** (1) Approval

2. **EXTENSION OF THE TELECONFERENCING METHOD OF PUBLIC MEETINGS in Accordance with Government Code § 54953(e).** (Commission Action Required)

**Recommendation:** (1) Declaration that local officials continue to impose or recommend measures to promote social distancing and (2) Approval

**Supporting Document:** Resolution of the Recreation and Parks Commission Finding that Certain Conditions Exist to Continue Conducting Public Meetings Via Teleconferencing Pursuant to Government Code Section 54953(e).

**G. UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

1. **Public Works Capital Improvements Update**

**Recommendation:** Receive and File

**I. REPORTS**

**1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee
- b. Transportation Subcommittee
- c. Youth Sports Council

**2. STAFF REPORTS**

- a. Arecia Hester, Recreation Superintendent
- b. Christopher Hentzen, Parks Maintenance Superintendent

**3. DIRECTOR REPORTS**

- a. Melissa McCollum, Community Services Director
- b. Elias Sassoon, Public Works Director

**J. COMMISSIONER COMMENTS**

Commissioner Watson  
Commissioner Stolnack  
Commissioner Lubs  
Vice Chairperson Davis  
Chairperson Motta

**K. ADJOURNMENT**

Adjourn to the next Regular Meeting on Wednesday, March 16, 2022 at 6:00 p.m.



**CITY OF EL SEGUNDO  
RECREATION AND PARKS COMMISSION  
MEETING MINUTES**

Wednesday, November 17, 2021, 6:00 p.m.

*This meeting was conducted virtually via Zoom conferencing*

**A. CALL TO ORDER** – The meeting of the Recreation and Parks Commission was called to order by Chairperson Motta at 6:00 p.m. via Zoom.

**B. PLEDGE OF ALLEGIANCE** – Led by Chairperson Motta

**C. ROLL CALL – via teleconference**

Commissioner Kelly Watson	Present
Commissioner Julie Stolnack	Present
Commissioner Dave Lubs	Present
Vice Chairperson Lee Davis	Present
Chairperson Bob Motta	Present

**All Commissioners were present via Zoom teleconference**

**ALSO PRESENT – via teleconference**

Melissa McCollum, Community Services Director  
Monse Palacios, Senior Administrative Analyst  
Arecia Hester, Recreation Superintendent  
Sam Lee, Cultural Arts Coordinator  
Ryan Delgado, Recreation Supervisor  
Shawn Green, Recreation Supervisor

**D. PRESENTATIONS –**

1. Holiday Update (Ryan Delgado and Sam Lee)
  - December 1<sup>st</sup> 5:30pm-6:00pm Menorah lighting
  - December 2<sup>nd</sup> Tree lighting 3:00pm-7:00pm, Photo Op with Santa and gift giveaway.
  - December 24<sup>th</sup> Christmas dinner 12:00-3:00pm sponsored by Kiwanis.
  - December 3<sup>rd</sup> Festival of Holidays 4:00-8:00pm one day outdoor event celebrating the diverse cultures through food, music and art.
  - Santa's Mailbox sponsored by the Women's Club. Mailbox will be set up in the Library and the Checkout building. Kids are encouraged to write a letter to Santa.
  - Jolly Good Time on December 16<sup>th</sup> 6:30-7:30pm. Celebrate Christmas holiday by making cards for the Park Vista residents. Partying gifts will be provided.

2. Brett Field Scoreboard Update (Shawn Green)

- Working with El Segundo Little League to purchase a new scoreboard that costs \$12,000 with an addition of the pitch count. Currently Community Services is working with the Public Works Department to evaluate the foundation. A meeting will take place this week to determine if the foundation will need to be replaced prior to installation of the new scoreboard. City Council will decide in the future if posted sponsors will be allowed for the scoreboard or other equipment and facilities in Recreation Park.
- Commissioner Kelly would like criteria to be developed for sponsorships.
- Commissioner Lubs is against the idea. He would like to preserve the idea that the city parks have no sponsorship signs displayed in the parks.
- Commissioner Stolnack, Commissioner Davis and Chairperson Motta are also opposed to the idea.

**E. PUBLIC COMMUNICATIONS – None**

**F. CONSENT CALENDAR –**

**1. APPROVAL OF THE MINUTES of the Recreation and Parks Commission Meeting of October 20, 2021. (Commission Action Required)**

MOTIONED by Commissioner Lee Davis and SECONDED by Commissioner Dave Lubs to approve the minutes as amended for the October 20, 2021 meeting. Voice vote followed. MOTION CARRIED 5-0.

**2. EXTENSION OF THE TELECONFERENCING METHOD OF PUBLIC MEETINGS in Accordance with Government Code § 54953(e)(3). (Commission Action Required)**

MOTIONED by Chairperson Motta and SECONDED by Commissioner Watson to approve the extension of the teleconferencing method of public meetings. Voice vote followed. MOTION CARRIED 4-1.

**F. UNFINISHED BUSINESS – None**

**H. NEW BUSINESS –**

**1. Discussion and possible action regarding cancellation of the regular meeting of the Recreation and Parks Commission on Wednesday, December 15, 2021.**

MOTIONED by Commissioner Lubs and SECONDED by Vice-Chairperson Davis to approve the cancellation of the regular meeting of the Recreation and Parks Commission on Wednesday, December 15, 2021. Voice vote followed. MOTION CARRIED 5-0.

## **I. REPORTS**

### **1. REPORTS OF SUBCOMMITTEES**

- a. Aquatics Subcommittee - Next meeting will be January 4<sup>th</sup>.
- b. Transportation Subcommittee - None
- c. Youth Sports Council - None

### **2. STAFF REPORTS**

- a. Arcia Hester, Recreation Superintendent
  - Farmers Market had 1,906 visitors last month
  - Lyft program is doing well. Latest numbers will be provided this week. Concierge service is being utilized more often than the application.
  - Commissioner Watson would like Community Services to track teen center use by gender if possible. As well as track use by seniors and other groups in other facilities.
- b. Christopher Hentzen, Parks Maintenance Superintendent
  - Walked Arena St. with a consultant to address street curve, raised sidewalks and entry ways. The review will help the streets be safe.
  - Seeking a consultant to do some clearing work in parts of the city to assist with the coyote encounters.

### **3. DIRECTOR REPORT**

- a. Melissa McCollum, Community Services Director
  - City Council voted to receive and file the Recreation Park Needs Assessment at their meeting on November 16. They feel it needs additional consideration and research.
  - City Council allocated \$46,955 for Candy Cane Lane during December 11-23. Moving forward it will be a co-sponsored event. Community Services will add this to the list of their events and the Fiscal Year 2022/2023 budget.
  - Thanked staff and partners working diligently to have a successful holiday season.

## **J. COMMISSIONER COMMENT**

Commissioner Watson - Thanked the staff for a fabulous year and is excited about the upcoming holiday events.

Commissioner Stolnack - Mentioned a few areas in the city where fencing has collapsed due to accidents. Looking forward to Holiday events. Christopher informed her that his department is aware and have received a few bids to replace it.

Commissioner Lubs - Asked if new bulbs will be placed on Babe Ruth fields. Shawn and Elias are working together to replace the bulbs.

Vice Chairperson Davis - Looking forward to working on the Needs Assessment. Congratulated Arcia on the aquatics numbers.

Chairperson Motta - Happy Holidays to everyone.

**K. ADJOURNMENT –**

The meeting was adjourned at 6:56p.m. The next Regular Commission Meeting is scheduled for Wednesday, January 19, 2022 at 6:00 p.m. via Zoom.



**CITY OF EL SEGUNDO  
COMMUNITY SERVICES DEPARTMENT**

**INTER-DEPARTMENT CORRESPONDENCE**

**DATE:** February 16, 2022  
**TO:** Recreation and Parks Commission  
**FROM:** Arcia Hester, Recreation Superintendent  
**SUBJECT:** Recreation Division Report

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**Aquatics- January**

\*\*Please see attached report to review aquatic center activity.

**Joslyn Center- January**

Outreach volunteers helped deliver a total of 454 meals in December and 447 meals the month of January.

**Teen Advisory Committee (TAC)**

The TAC held their first meeting of the 2022 term on Monday, January 10. The group took part in introductions and learned about expectations for their year. Additionally, they discussed their first event that is being held in February which is a bonfire at the Fire Circle in Recreation Park with music and s'mores. They learned about leadership opportunities and will be voting on Vice Chair and Secretary for 2022 in the next meeting.

**Teen Center**

The Teen Center continues to be staffed and open for drop-in use 6 days per week. Throughout January, an overall of 2,320 teens visited the Teen Center and Teen Center Basketball Court based on the hourly attendance added up for each day of month.

Registration for the 2022 annual Teen Snow Trip opened on Tuesday, January 18. Teens who sign up receive a lift ticket and are bused up to Snow Summit in Big Bear for a day of snowboarding and skiing with friends. The Snow Trip will take place on Monday, February 21.

**Clubhouse and Classes**

The Clubhouse and its various rooms were reserved/activated a total of 54 times in January for recreation activities and camps, Co-op, meetings, and rentals.

Winter classes began on Monday, January 10 and will run until the end of May. Surges in COVID-19 cases caused some concern regarding the start of classes, but with some additional safety precautions they started on time and individuals can safely enjoy their recreation classes.

**Sports- January**

<b>ACTIVITY (Dec and Jan)</b>	<b># RESERVATIONS</b>	
Pickleball	649	582
Tennis	464	332

## **Sports**

### **7v7 Adult Coed Soccer League**

#### **Fall**

- League began on Friday, September 24<sup>th</sup>
  - This was our first return to 7v7 soccer since March 6<sup>th</sup> 2020
- A League
  - 5 teams (56 participants)
  - The regular season ended on December 3<sup>rd</sup>
    - Playoffs took place on December 10<sup>th</sup> with the league final on December 17<sup>th</sup>
    - El Segundo Brewing Co.-Fall A League champions
- B League
  - 6 teams (67 participants)
  - The regular season was completed on December 3<sup>rd</sup>
  - The regular season ended on December 3<sup>rd</sup>
    - The B League postseason began on December 10<sup>th</sup> with the league final taking place on December 17<sup>th</sup>
    - Richmond Rejects- Fall B League champions

#### **Winter**

- The current season began last week on Friday, February 4<sup>th</sup>
- A League
  - 5 teams (70 participants)
  - Games are played on the north end of the West Field at Campus El Segundo
- B League
  - 6 teams (78 participants)
  - Games are played on the south end of the West Field at Campus El Segundo
- Playoffs for each league should begin on Friday, April 15<sup>th</sup>
  - League finals should take place on April 29<sup>th</sup>

### **Adult Coed Kickball League**

#### **Fall**

- Regular season began on October 12<sup>th</sup>
  - This league had been on hiatus since the Fall of 2019
- Kickball was traditionally played on Monday and Tuesday evenings since it began in 2013 (expansion into a second night started in 2016)
  - Issues with team availability led us to offer our league on Tuesdays and Thursdays this season
- Complications with weather and team availability led our season to continue into 2022 with the regular season ending January 27<sup>th</sup>
- Playoffs for both nights occurred on February 1<sup>st</sup> and February 3<sup>rd</sup>
  - Tuesday Champions: Team Hype
  - Thursday Champions: Tavern on Main
- City Championship with take place on Thursday, February 10<sup>th</sup> at 7:30pm

## **Social Media Stats**

**Facebook – January 2022 – 27 New Followers, 2575 Followers**

**Instagram – January 2022 –73 New Followers, 2152 Followers**

## **Lyft**

Type	November	December	January
PASS/APP	7	29	73
CONCIERGE	41	45	53



## AQUATICS CENTER December Report

The Aquatics Center was closed December 18th-31st for maintenance and pool repairs

Programming		\$	Number of Participants
Aquatics is heading into our end of year program reset. S'Wet and Aqua Zumba classes were not offered this month, so we gave participants two nights a week of drop-in time.			

Contract Classes			
	December Aerobics	\$2,150.40	384
	Swim with Me (Adaptive)	\$907.50	6
Self-Guided			
	Water Fitness	\$88.00	22
<b>Totals</b>		<b>\$3,145.90</b>	<b>412</b>

Public Lap Swimming		\$	Number of Customer Lane Reservations
December Lap Swimming			
	Reservations	\$4,570.00	2764
	Drop In	\$158.00	121
<b>Totals</b>		<b>\$4,728.00</b>	<b>2885</b>

Recreation Swim/Youth Events		\$	Number of Individual Participants
Aquatics Center Recreation Swim		\$58.00	25
<b>Totals</b>		<b>\$58.00</b>	<b>25</b>

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$120.00	8
Wiseburn Rec IDs	Youth ID	\$70.00	7
Wiseburn Rec IDs	Senior ID	\$10.00	2
El Segundo Rec IDs	Adult ID	\$120.00	10
El Segundo Rec IDs	Senior ID	\$5.00	1
El Segundo Rec IDs	Youth ID	\$40.00	5
<b>Totals</b>		<b>\$365.00</b>	<b>33</b>

Membership Sales			Passes Purchased to use towards Lane Rentals
Punch Passes			
	10 Punch Pass	\$800.00	18
	20 Punch Pass	\$396.00	6
	30 Punch Pass	\$2,250.00	24
Membership Passes			
	30 Day	\$400.00	8
	90 Day	\$385.00	3
	Annual	\$600.00	3
<b>Totals</b>		<b>\$4,831.00</b>	<b>62</b>

Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	468.50	\$7,071.25	1874
Beach Cities	380.00	\$5,870.00	1520
SCAQ	294.00	\$3,397.00	1470
South Bay United	518.00	\$3,286.80	2072
Tower 26	167.00	\$2,008.50	668
Trojan	330.00	\$2,494.00	1320
Coastal	30.00	\$258.00	90
<b>Totals</b>		<b>2187.50</b>	<b>\$24,385.55</b>
			<b>9014.00</b>

Events		\$	Number of Events
Alpha Swim Meet	Dec 4th & 5th	\$8,630.50	1
<b>Totals</b>		<b>\$8,630.50</b>	<b>1</b>

<b>Total Revenue</b>	<b>\$46,143.95</b>
<b>Estimated Amount of Visitors in Dec.</b>	<b>12336.00</b>



## AQUATICS CENTER January Report

Programming		\$	Number of Participants
Contract Classes			
	Naomi's Hiit Water Aerobics	\$4,824.00	543
	Carol's Aqua Fitness	\$72.00	8
	Alyson's Aqua Zumba	\$284.00	31
	Alyson's S'WET	\$228.00	24
	Swim with Me (Adaptive)	\$1,684.39	6
Staff Guided Lessons			
	Group Lessons	\$7,789.60	79
	Private Lesson	\$1,520.00	14
	JG Prep	\$3,824.00	45
<b>Totals</b>		<b>\$20,225.99</b>	<b>750</b>

Public Lap Swimming		\$	Number of Customer Lane Reservations
January Lap Swimming			
	Reservations	\$4,302.00	2559
	Drop In	\$182.00	154
<b>Totals</b>		<b>\$4,484.00</b>	<b>2713</b>

Recreation Swim/Youth Events		\$	Number of Individual Participants
Aquatics Center Recreation Swim			
		\$560.00	212
<b>Totals</b>		<b>\$560.00</b>	<b>212</b>

Annual Membership Sales at the Aquatics Center		\$	Memberships sold
Wiseburn Rec IDs	Adult ID	\$195.00	15
Wiseburn Rec IDs	Infant ID	\$5.00	1
Wiseburn Rec IDs	Youth ID	\$60.00	8
Wiseburn Rec IDs	Senior ID	\$20.00	4
El Segundo Rec IDs	Adult ID	\$480.00	33
El Segundo Rec IDs	Infant ID	\$5.00	0
El Segundo Rec IDs	Senior ID	\$105.00	22
El Segundo Rec IDs	Youth ID	\$40.00	7
<b>Totals</b>		<b>\$910.00</b>	<b>90</b>

Membership Sales		Passes Purchased to use towards Lane Rentals	
Punch Passes			
	10 Punch Pass	\$1,289.00	31
	20 Punch Pass	\$860.00	10
	30 Punch Pass	\$4,950.00	48
Membership Passes			
	30 Day	\$300.00	7
	90 Day	\$2,005.00	15
	Annual	\$2,400.00	7
<b>Totals</b>		<b>\$11,804.00</b>	<b>118</b>

Permit Groups	Short Lane Hours	\$	Estimated Participants (4 to 5 per lane)
Alpha	762.00	\$11,631.00	3048
Beach Cities	865.00	\$13,407.50	3460
SCAQ	513.00	\$5,386.50	2565
South Bay United	836.50	\$5,520.90	3346
Tower 26	302.00	\$4,081.00	1208
Trojan	480.00	\$4,128.00	1920
Coastal	90.00	\$774.00	270
<b>Totals</b>		<b>3848.50</b>	<b>\$44,928.90</b>
			<b>15817.00</b>

Events		\$	Number of Events
Blast Swim Meet	Jan 29th & 30th	\$7,210.00	1
Inversion( Drop Testing)	Jan 21st	\$765.00	1
<b>Totals</b>		<b>\$7,975.00</b>	<b>1</b>

<b>Total Revenue</b>		<b>\$90,887.89</b>	<b>Estimated Amount of Visitors in Jan.</b>
			<b>19492.00</b>



## AQUATICS CENTER October-January Summary

Monthly Statistics	October		November		December		January	
	Revenue	Participation	Revenue	Participation	Revenue	Participation	Revenue	Participation
Water Aerobics	\$7,682.00	902	\$6,224.00	754	\$2,238.40	406	\$5,408.00	606
Lesson Programming	\$14,311.60	225	\$1,375.02	5	\$907.50	6	\$14,817.99	144
Lap Swimming	\$25,754.00	6689	\$17,154.00	5209	\$9,559.00	2885	\$16,288.00	2713
Family/Rec Swim	\$1,748.00	505	\$534.00	188	\$58.00	25	\$560.00	212
Annual Membership Sales	\$535.00	46	\$160.00	15	\$365.00	33	\$910.00	90
Rentals/Permit Groups	\$31,715.00	15132	\$51,492.05	14088	\$33,016.05	9014	\$52,903.90	15817
	<b>\$81,745.60</b>	<b>23,499</b>	<b>\$76,939.07</b>	<b>20,259</b>	<b>\$46,143.95</b>	<b>12,369</b>	<b>\$90,887.89</b>	<b>19,582</b>



## AQUATICS CENTER 2021 Report

Programming (Contract & In House)		\$	Number of Participants
	January-March	\$2,943.00	658
	April-June	\$44,541.46	2676
	July-September	\$60,176.08	4431
	October-December	\$32,738.52	2293
<b>Totals</b>		<b>\$140,399.06</b>	<b>10058</b>

Public Lap Swimming & Recreational Swim		\$	Number of Customer Lane Reservations
January-March	Single Use Lap Swim	\$21,022.00	14478
	Recreation Swim	\$1,148.00	304
	Punch Passes	\$33,617.15	
April-June	Single Use Lap Swim	\$44,541.46	21496
	Recreation Swim	\$8,060.00	2448
	Punch Passes	\$43,827.00	
July-September	Single Use Lap Swim	\$37,727.00	20604
	Recreation Swim	\$7,918.00	2536
	Punch Passes	\$41,462.00	
October-December	Single Use Lap Swim	\$32,738.52	14783
	Recreation Swim	\$2,340.00	718
	Punch Passes	\$28,569.00	
<b>Totals</b>		<b>\$302,970.13</b>	<b>77367</b>

Permit Groups Rentals	Lane Hours	\$	Estimated Participants (4 to 5 per lane)
January-March	13322.50	\$113,515.14	32654
April-June	11237.00	\$134,143.01	47275
July-September	10008.50	\$117,767.64	41972
October-December	9299.25	\$108,639.23	38234
<b>Totals</b>	<b>43867.25</b>	<b>\$474,065.02</b>	<b>160135.00</b>

Events/Rentals		\$	Number of Event Days
Alpha Aquatics Tri-Meet	April 24-25th	\$8,630.00	2
Photo Shoot	May 9th	\$510.00	1
JAG Swim Meet (Alpha Aquatics)	June 2nd	\$8,630.00	2
USA vs. Hungary W National Team	June 19-20th	\$2,363.00	1
Junior Olympics WP Tournament	June 17-20th & July 22-25th	\$28,840.00	8
Camp Del Corozon (Staff Training)	July 31st-August 1st	\$894.00	2
Loyola High School Games	Sept 23, Oct 24, and Oct 28	\$1,329.00	3
South Bay Water Polo Tournament	October 1-2nd	\$0.00	2
Trident Swim Foundation Relay	November 20th	\$492.00	1
Girls Olympics Development Camp	November 7th	\$1,624.00	2
Beach Cities Swim Meet	November 13th-14th	\$8,630.00	2
Alpha Swim Meet	December 4th-5th	\$8,630.00	2
Alpha Beach Cities Practice Meets	Use of Timing Equip. @ Practice	\$110.00	2
<b>Totals</b>		<b>\$70,682.00</b>	<b>30</b>

<b>Total Revenue</b>	<b>\$988,116.21</b>
<b>Estimated Amount of Visitors in 2021</b>	<b>247560.00</b>



**CITY OF EL SEGUNDO**  
**PUBLIC WORKS DEPARTMENT**  
*"El Segundo's Backyard"*

**INTER-DEPARTMENT CORRESPONDENCE**

**DATE** February 16, 2022  
**TO** Recreation and Parks Commission  
**FROM** Christopher Hentzen, Park Maintenance Superintendent  
**SUBJECT** Parks Division Report

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**Parks, Projects, Improvements**

- Routine maintenance continues throughout the parks.
- Holiday tree and decorations taken down after New Year's.
- Welcomed the December rains with no issues.
- Existing Brett Field scoreboard footings underwent additional structural investigation for new scoreboard. Final determination is that they do not meet current code. New footings are required. Scoreboard installation schedule to be determined.
- Scoreboard lights replaced at Brett Field and Stevenson Field.
- Ballfields resting with staff prepping/detailing for upcoming seasons.
- Brett Field snack bar/restroom building received a new roof.
- El Segundo sign at Main and Imperial removed. Consultant on board to develop design options.
- Fencing at Clutters Park replaced and repaired.

**Tree Report**

- The city tree crew performed trimming/tree removals per requests.
- West Coast Arborist in town performing routine tree pruning on numerous streets throughout the city.



**CITY OF EL SEGUNDO  
COMMUNITY SERVICES DEPARTMENT**

**DATE:** February 10, 2022  
**TO:** Recreation and Parks Commission  
**FROM:** Melissa McCollum, Community Services Director  
**SUBJECT:** Community Services Updates

**Aquatics Center Revenue and Participants for 2021**

Congratulations to Aquatics Supervisor Linnea Palmer and her hard-working team for very impressive revenue and participant numbers for 2021 at the El Segundo Wiseburn Aquatics Center. Linnea’s goal is to surpass \$1 million revenue in 2022.

*2021 Report*

<b>CATEGORY</b>	<b>REVENUE</b>	<b>PARTICIPANTS</b>
Programming	\$140,399	10,058
Public Lap Swimming/Rec Swim	\$302,970	29,884
Permit Group Rentals	\$474,065	160,134
Event Rentals	\$70,682	(30 event days)
<b>TOTALS</b>	<b>\$988,116</b>	<b>200,076</b>

**El Segundo High School Bell Schedule for Upcoming School Year**

The El Segundo Unified School District recently announced a new bell schedule for the 2022-2023 school year as a result of Senate Bill 328, which was approved by the Governor in 2019 and requires all high schools in California to begin the official school day no earlier than 8:30 AM starting in 2022. Per Dr. Moore, “This legislation was enacted to address health, safety, and the academic impact of sleep deprivation on middle and high school students and the benefits of a later school start time.”

<b>El Segundo High School 2022-2023 Bell Schedule</b>
Period 0: 7:30-8:25 (55 min)
Period 1: 8:30-9:25 (55 min)
Period 2: 9:31-10:36 (65 min)
<b>Snack 10:36-10:46 (10)</b>
Period 3: 10:52-11:47 (55 min)
Period 4: 11:53-12:48 (55 min)
<b>Lunch 12:48-1:18</b>
Period 5: 1:24-2:19 (55 min)
Period 6: 2:25-3:20 (55 min)
<b>Total: 380 minutes per day</b>

The new schedule impacts scheduling at the Aquatics Center and other recreation facilities. Linnea and Recreation Supervisor Shawn Green are currently discussing impacts and options with ESUSD staff. The City/School Affairs Subcommittee is scheduled to discuss the issue again at their meeting on March 2 at 5 PM.

## **Bylaws Review**

City Council directed staff on January 18 to review the bylaws (or equivalent documents) of all City Committees, Commissions, and Boards and provide potential revisions to City Council by June 30, 2022 to “ensure consistency of operating practices, duties, and responsibilities to align with the current Citywide organizational structure.”

As it doesn't appear bylaws exist for the Recreation and Parks Commission, a draft will be developed for consideration by the Recreation and Parks Commission at the March 16 meeting.

## **Recreation Park Needs Assessment Joint Study Session with City Council**

A Joint Study Session with City Council was planned for January 19 to discuss staff's recommendation to begin planning for a new Recreation Park Community Center. Based on the outcome of the Study Session, staff will either include planning for a new Community Center in ongoing development of the Recreation Park Master Plan or focus only on addressing maintenance and accessibility of existing buildings.

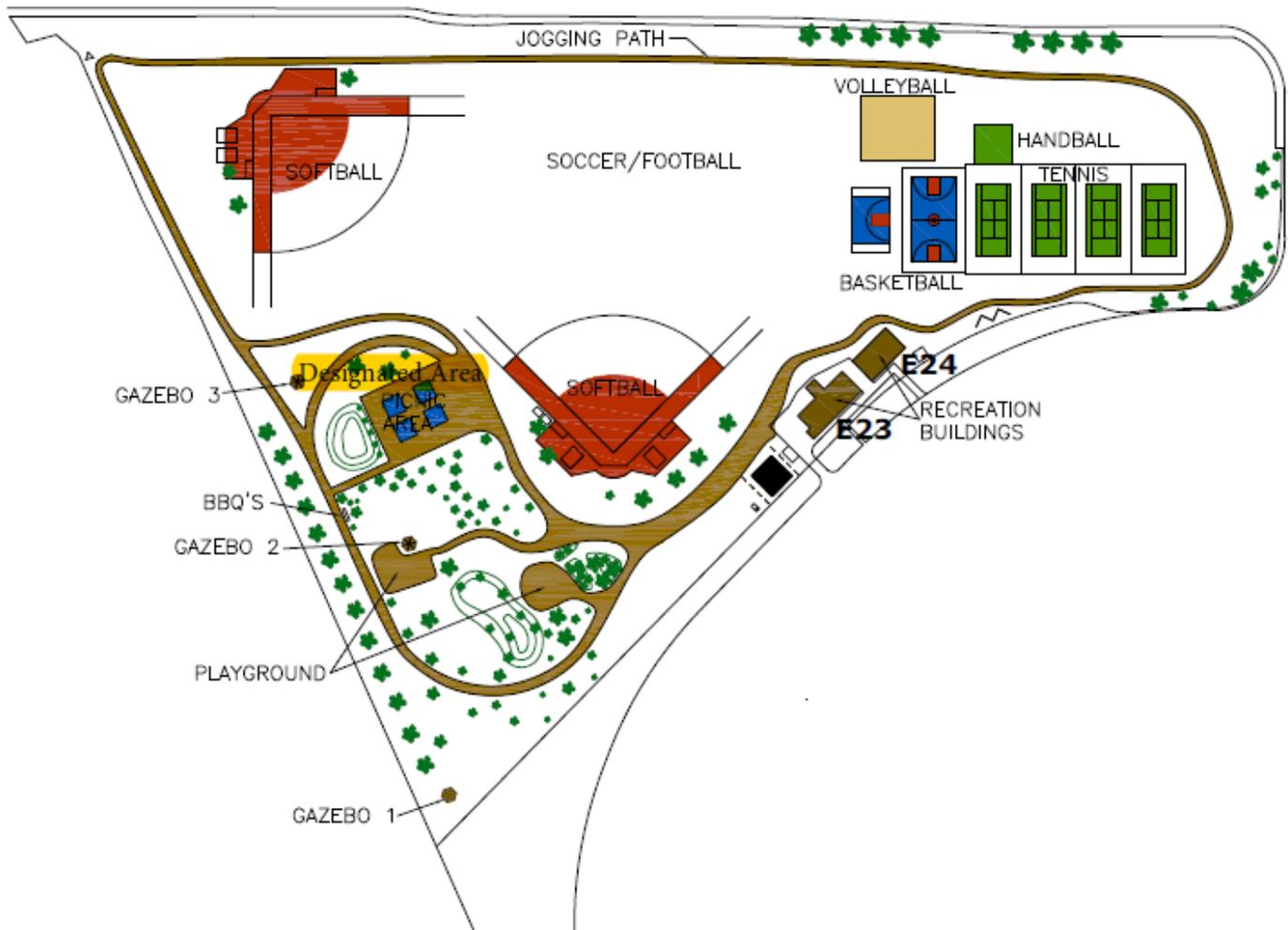
Due to a preference for an in-person rather than virtual meeting for the Study Session, the meeting was postponed. If LA County health orders are updated soon to permit in-person meetings indoors without masks, the Study Session will be rescheduled for March.

## **Memo of Understanding with Raytheon**

A Recreation Facility Use Agreement between the City and Raytheon (RTX) regarding use of the RTX property for recreational purposes for local residents, employees, and user groups was finalized on January 20, 2022.

Highlights include:

- Scheduled use of the fields from 5-9 PM Monday-Friday and from 8 AM-9 PM on weekends
- Ability to schedule two fields at the same time
- Practice allowed during the week with competitive youth play on the weekend
- RTX retains the right to approve adult competitive play
- Use of the fields is administered by and through the City and all users are required to comply with the relevant provisions and requirements of City policy
- RTX requires liability insurance from the City and all users
- The agreement is in effect until at least January 1, 2036 unless the Development Agreement between the City and RTX expires or is amended, or RTX satisfies the requirements set forth in Section 9 of the Developer Agreement
- Shawn and his staff coordinate scheduling of the RTX facilities



## Save the Date(s)

Upcoming Community Services programs include:

- Tiny Tot Valentine's Tea Party – February 14 (10 AM)
- Small Treasures Exhibit at Library – February 14-March 26
- Sunshine Storyteller in Library Park – February 23 (3:30 PM)
- Teen Center Snow Trip – February 21 (5:30 AM Start)
- Jazz It Up at the Farmer's Market – March 3 (4 PM)
- Living Library – March 12 (2-5 PM)

\*Collaboration with the El Segundo Fire Department\*

- Fired Up! Girls Empowerment Camp – March 26 and 27 (Registration starts March 1)

**Thank you!**